



**INLAND MARINE CHANGE REQUEST**

**This Inland Marine Schedule Change Request form must be submitted by Members that maintain Inland Marine coverage through NCSBT in the following instances:**

(1) To reflect the addition or deletion of inland marine computer equipment (i.e. portable computers, iPads, hand held computer devices, etc.) on their itemized schedule of computer equipment on file with NCSBT. A detailed list/printout of items may be attached to the Inland Marine Change Request form when adding/deleting multiple items of the same type, if the list/printout includes the information required on the form for each item.

(2) To reflect the addition of other equipment not already scheduled in an identified category included in the Member's Inland Marine schedule on file with NCSBT.

(3) To reflect the addition or deletion of Drones on their itemized Drone Inland Marine Property Schedule on file with NCSBT. Note: NCSBT's Inland Marine coverage for Drones is subject to all terms and conditions of the Coverage Agreement and **does not apply to** damage to a Drone arising out of or in connection with, in whole or in part: (a) the electronic malfunction and/or failure of electronic components, accessories, or power equipment of a Drone; (b) the operation of a Drone which is over 20 inches in length and/or weighs more than five pounds; (c) the operation of a Drone at an altitude higher than 400 feet or at a speed faster than 50 miles per hour; and (d) the operation of a Drone between sunset and sunrise, in weather that allows less than three miles of visibility, outside the operator's visual line of sight, or indoors.

**Member Name:** \_\_\_\_\_

**Requested By:** \_\_\_\_\_

**Item of Covered Property:** Add \_\_\_ Delete \_\_\_

Property Description: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Model #: \_\_\_\_\_

Serial #: \_\_\_\_\_

Original Cost New: \$ \_\_\_\_\_

Effective Date: \_\_\_\_\_

Is Item Leased/Financed?: Yes \_\_\_ No \_\_\_

Drone Length (cannot be > 20"): \_\_\_\_\_

Drone Weight (cannot be > 5 lbs.): \_\_\_\_\_

**Item of Covered Property:** Add \_\_\_ Delete \_\_\_

Property Description: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Model #: \_\_\_\_\_

Serial #: \_\_\_\_\_

Original Cost New: \$ \_\_\_\_\_

Effective Date: \_\_\_\_\_

Is Item Leased/Financed?: Yes \_\_\_ No \_\_\_

Drone Length (cannot be > 20"): \_\_\_\_\_

Drone Weight (cannot be > 5 lbs.): \_\_\_\_\_

**Phone No.:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Item of Covered Property:** Add \_\_\_ Delete \_\_\_

Property Description: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Model #: \_\_\_\_\_

Serial #: \_\_\_\_\_

Original Cost New: \$ \_\_\_\_\_

Effective Date: \_\_\_\_\_

Is Item Leased/Financed?: Yes \_\_\_ No \_\_\_

Drone Length (cannot be > 20"): \_\_\_\_\_

Drone Weight (cannot be > 5 lbs.): \_\_\_\_\_

**Item of Covered Property:** Add \_\_\_ Delete \_\_\_

Property Description: \_\_\_\_\_

Manufacturer: \_\_\_\_\_

Model #: \_\_\_\_\_

Serial #: \_\_\_\_\_

Original Cost New: \$ \_\_\_\_\_

Effective Date: \_\_\_\_\_

Is Item Leased/Financed?: Yes \_\_\_ No \_\_\_

Drone Length (cannot be > 20"): \_\_\_\_\_

Drone Weight (cannot be > 5 lbs.): \_\_\_\_\_

**Submit Completed Form to:**

Melody Coons, Litigation Assistant

North Carolina School Boards Association

P.O. Box 97877

Raleigh, NC 27624

Tel No: 919-747-6684 Fax No.: 919-841-4315

Email: [mcoons@ncsba.org](mailto:mcoons@ncsba.org)