

# 2019 NCSBA Board Assistants Seminar

Friday, February 8

9 AM – 4 PM

NCSBA Assembly Hall  
7208 Falls of Neuse Road

Raleigh, NC 27615

**DRAFT AGENDA**

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|-------------------|--|
| 8:30 a.m.         | Registration Opens   |
| 9 a.m.            | Welcome<br><i>Ed Dunlap, NCSBA Executive Director</i>  |
| 9 – 10 a.m.       | Public Records & Board Minutes<br><i>Allison Schafer, NCSBA Legal Counsel/Director of Policy</i>   |
| 10 – 11:30 a.m.   | Google Docs Training<br><i>Kacey Sensenich, Rockingham County Schools Technology Director</i>  |
| 11:30 – Noon      | Trust NCSBT<br><i>Donna Lynch, NCSBA Litigation Counsel</i>  |
| 12 – 12:30 p.m.   | Lunch  |
| 12:30 – 1:15 p.m. | NCSBA Update on Events and Board Member Training Credits<br><i>Ramona Powers, NCSBA Director of Board Development &amp; Technology</i><br><i>Chadae Lewis, NCSBA Membership Services Assistant</i> |
| 1:15 – 2 p.m.     | Superintendents & Board Assistants of NC Public Schools<br><i>Renee Everhart, President, Rockingham County Schools</i>   |
| 2 – 2:30 p.m.     | Using NCSBA Bill Tracking Service<br><i>Governmental Relations Department</i>  |
| 2:30 – 3 p.m.     | OOPS! We Didn't Follow Our Policy! Is that a Problem?<br><i>Janine Murphy, NCSBA Assistant Legal Counsel</i>   |
| 3 – 4 p.m.        | The Solution Room<br><i>Ramona Powers, NCSBA Director of Board Development &amp; Technology</i>  |
| 4 p.m.            | Session Adjourns   |